

SPTK - Supervisory Task List

This screen displays all supertasks given to individual workers in the state who are responsible for certain and/or special system functions not normally associated with a regular staff type.

CAFSSPTK		SUPERVISORY TASK LIST		07/18/2016 15:17	
USER ID : C81285				PAGE NO: 1	
		STARTING LOCATION: RG3		OR SUPERTASK CODE:	
LOC	SUPERTASK				STF
CODE	CD	DESCRIPTION	LVL	USER-ID	USER-NM
RG3	CWA	CLIENT WRITE ACCESS	P	C74143RA	ADMINISTRATOR, REGIONAL
RG3	CWA	CLIENT WRITE ACCESS	S	C74149FA	WORKER, CFA
RG3	CWA	CLIENT WRITE ACCESS	S	C74149F2	WORKER, CFA
RG3	CWA	CLIENT WRITE ACCESS	S	C74149R3	WORKER, CFA
RG3	PAP	PAYMENT APPROVAL	P	C70303CA	ADMINISTRATOR, REGIONAL
RG3	PAP	PAYMENT APPROVAL	S	C74143RA	ADMINISTRATOR, REGIONAL
RG3	PAP	PAYMENT APPROVAL	S	C74143CS	SUPERVISOR, COUNTY
RG3	PAP	PAYMENT APPROVAL	S	C74143S	SUPERVISOR, FRS
RG3	PFA	PROVIDER FACILITY APP	P	C74143S	SUPERVISOR, FRS
RG3	TAP	TRIBAL PAYMENT APPROV	P	C70303TR	TRIBAL WORKER, CTR
-					
PATH:					

Field Descriptions (F12) indicates code lookup is available.

STARTING LOCATION (F12)

Enter the region or county you are in. Most supertasks in the system are region or county based and you must contact the supertask in your region or county to perform the specified task.

SUPERTASK CODE (F12)

Enter the specific supertask code you are looking for.

LOC CODE (F12)

This field will display the region/county that was entered in the STARTING LOCATION field. If nothing was entered in the STARTING LOCATION field, this field will display all regions/counties.

SUPERTASK CD (F12)

This field will display the supertask code that was entered in the SUPERTASK CODE field. If nothing was entered in the SUPERTASK CODE field, this field will display all supertasks.

SUPERTASK DESCRIPTION

This field will display the description of the supertask code.

LVL

This field will display the level for the supertask. "P" (primary) indicates this worker should be contacted first. "S" (secondary) indicates this worker is a back-up for the primary, in case the primary supertask worker is unavailable. There can be multiple secondary supertask workers.

USER-ID

This field will display the C number of the supertask worker.

USER-NM

This field will display the name of the supertask worker.

STF TYP (F12)

This field will display the staff type of the supertask worker.

Additional Information

None.